

# SCHOOL QUESTIONNAIRE

## Advanced Placement Program® Study

The College Board Advanced Placement Program is conducting an important study to identify factors that enhance the success of under-represented minority (African American and Hispanic) students in AP® courses. The study is being conducted by Educational Testing Service® (ETS®).

Your school has been identified as serving a significant number of African American and Hispanic students in AP Calculus AB and/or AP English Literature and Composition. In this questionnaire, you will be asked to provide demographic information and information about your school's policies and practices regarding AP courses. **This questionnaire should be completed by the principal or other head administrator.**

Only you can provide information about your school's policies and practices and your answers are very important. **The information you provide is being collected for research purposes only and will be kept strictly confidential. Although you are very busy, we urge you to complete this questionnaire as accurately as possible. Your responses to these questions are needed to help us identify and communicate ways to improve the preparation, recruitment, and instruction of under-represented minority students in AP.**

### Instructions

Please complete all parts of the questionnaire and record your answers directly on the questionnaire by providing the information requested as it applies to your school. Please call Barbara Bruschi at (609) 734-5943 ([bbruschi@ets.org](mailto:bbruschi@ets.org)) or Mario Yepes-Baraya at (609) 734-5357 ([myepes@ets.org](mailto:myepes@ets.org)) with any questions.

**The completed School Questionnaire should be included in the packet of surveys being collected by the principal for return to ETS by April 23.**

**THANK YOU VERY MUCH.**

Name of Person Completing School Questionnaire: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail address: \_\_\_\_\_

### A. Background Information

A1. How would you describe your school? (Circle one.)

- a. Public
- b. Independent, not religious
- c. Independent, Catholic
- d. Independent, other religious
- e. Home School Association
- f. Charter
- g. Correspondence
- h. Other (Specify): \_\_\_\_\_

A2. Where is your high school located? (Circle one.)

- a. Large city
- b. Medium city
- c. Small city or town
- d. Rural area

A3. What is your total enrollment for this school year?

- a. \_\_\_\_\_ Number of Ninth Graders
- b. \_\_\_\_\_ Number of Tenth Graders
- c. \_\_\_\_\_ Number of Eleventh Graders
- d. \_\_\_\_\_ Number of Twelfth Graders

A4. What percent of students last school year received free or reduced lunch? \_\_\_\_\_ %

A5. What percent of seniors from fall 1997 graduated in spring 1998? \_\_\_\_\_ %

A6. What percent of last year's graduates entered two-year and four-year colleges?  
\_\_\_\_\_ Percent of graduates entering two-year colleges  
\_\_\_\_\_ Percent of graduates entering four-year colleges

A7. What is the racial/ethnic composition of this year's senior class?

- \_\_\_\_\_ Number of Native American/American Indian students
- \_\_\_\_\_ Number of Asian/Asian American students
- \_\_\_\_\_ Number of Black/African American students
- \_\_\_\_\_ Number of Hispanic students
- \_\_\_\_\_ Number of White students
- \_\_\_\_\_ Number of Other students

A8. What are the special academic entrance requirements for your school, if any? (Circle all that apply).

- a. No special entrance requirements
- b. Test results
- c. Grades
- d. Letters of recommendation
- e. Other (Specify): \_\_\_\_\_

A9. What is the racial/ethnic composition of this year's teaching staff?

- \_\_\_\_\_ Number of Native American/American Indian teachers
- \_\_\_\_\_ Number of Asian/Asian American teachers
- \_\_\_\_\_ Number of Black/African American teachers
- \_\_\_\_\_ Number of Hispanic teachers
- \_\_\_\_\_ Number of White teachers
- \_\_\_\_\_ Number of Other teachers

A10. Please specify the number of teachers who have taught in your school for the number of years indicated.

<b>Number of Years</b>	<b>Number of Teachers</b>
a. 2 years or less	_____
b. 3 to 5 years	_____
c. 6 to 10 years	_____
d. 11 to 24 years	_____
e. 25 years or more	_____

A11. Please indicate how many teachers have Master's or Doctoral degrees in your school.

- \_\_\_\_\_ Number of teachers with Master's Degrees
- \_\_\_\_\_ Number of teachers with Doctoral Degrees

A12. *For the student body as a whole*, how would you characterize each of the following within your school? (Indicate the percent in each category for each letter below.)

	Poor	Average	Good	Excellent
a. Students' academic background upon arrival in high school	%	%	%	%
b. Students' attitude toward academic achievement in general	%	%	%	%
c. Students' regard for school property	%	%	%	%
d. Students' aspirations to attend college	%	%	%	%
e. Academic preparation of students who take AP classes	%	%	%	%
f. Parents' level of education	%	%	%	%
g. Parents' support for student achievement	%	%	%	%
h. Parents' understanding/ support of AP	%	%	%	%
i. Preliminary courses provided by school to prepare students for AP	%	%	%	%

A13. *For African American and Hispanic students*, how would you characterize each of the following within your school? (Indicate the percent in each category for each letter below.)

	Poor	Average	Good	Excellent
a. Students' academic background upon arrival in high school	%	%	%	%
b. Students' attitude toward academic achievement in general	%	%	%	%
c. Students' regard for school property	%	%	%	%
d. Students' aspirations to attend college	%	%	%	%
e. Academic preparation of students who take AP classes	%	%	%	%
f. Parents' level of education	%	%	%	%
g. Parents' support for student achievement	%	%	%	%
h. Parents' understanding/ support of AP	%	%	%	%
i. Preliminary courses provided by school to prepare students for AP	%	%	%	%

## B. Advanced Placement Program

B1. In what year was the AP Program initiated at your school? \_\_\_\_\_

B2. What is the total enrollment this school year in your AP Program? \_\_\_\_\_ (Number)

B3. What percent of students in the AP Program receive free or reduced lunch? \_\_\_\_\_ %

B4. What are the characteristics of the AP teaching staff in your school this year?

- a. Total # \_\_\_\_\_ of faculty teaching AP English Literature.
- b. Total # \_\_\_\_\_ of faculty teaching AP Calculus AB.
- c. Total # \_\_\_\_\_ faculty teaching in all AP courses.
- d. Race/ethnicity:
  - \_\_\_\_\_ Number of Native American/American Indian AP teachers
  - \_\_\_\_\_ Number of Asian/Asian American AP teachers
  - \_\_\_\_\_ Number of Black/African American AP teachers
  - \_\_\_\_\_ Number of Hispanic AP teachers
  - \_\_\_\_\_ Number of White AP teachers
  - \_\_\_\_\_ Number of Other AP teachers
- e. Gender:
  - \_\_\_\_\_ Number of male AP teachers
  - \_\_\_\_\_ Number of female AP teachers

B5. Please specify the number of AP teachers who have taught in your school for the number of years indicated.

Number of Years	Number of Teachers
a. 2 year or less	_____
b. 3 to 5 years	_____
c. 6 to 10 years	_____
d. 11 to 24 years	_____
e. 25 years or more	_____

B6. Please indicate how many AP teachers have Master's or Doctoral degrees in your school.

\_\_\_\_\_ Number of AP teachers with Master's Degrees  
\_\_\_\_\_ Number of AP teachers with Doctoral Degrees

B7. Which of the following are considered when recruiting new AP teachers? (Circle all that apply.)

- a. Teacher interest
- b. Teacher's schedule availability
- c. Degree in the subject area
- d. Experience in the subject area
- e. Other (Specify): \_\_\_\_\_

B8. What are the requirements at your school for teachers who teach AP courses?  
(Circle all that apply.)

- a. No special requirements
- b. Attendance at AP training workshop/institute
- c. Bachelor's degree in the subject area
- d. Master's degree in the subject area
- e. Recent post degree courses in the subject area
- f. Master's degree in another area
- g. Experience teaching the subject area
- h. Teaching ability
- i. Other (Specify): \_\_\_\_\_

B9. If you were to expand your AP Program, do you currently have a pool of qualified *prospective AP teachers* from which you could recruit new AP teachers? (Circle one.)

- a. No
- b. Yes

B10. What type of support is provided for AP teachers to participate in AP workshops and institutes? (Circle all that apply.)

- | <b>AP workshop</b>        | <b>AP summer institute</b> |
|---------------------------|----------------------------|
| a. None                   | f. None                    |
| b. Released time          | g. Released time           |
| c. Fee for workshop       | h. Fee for institute       |
| d. Expenses for workshop  | i. Expenses for institute  |
| e. Other (Specify): _____ | j. Other (Specify): _____  |

B11. Indicate which, if any, of the following policies, practices or strategies are used at your school to prepare prospective students to succeed in AP? (Circle all that apply.)

- a. No specific preparation
- b. Students complete a specified course sequence in a given subject matter
- c. Students complete an honors course(s)
- d. Students attend preparatory summer workshop or course
- e. Other (Specify): \_\_\_\_\_

B12. Students primarily are made aware of AP course offerings and requirements by which of the following? (Circle all that apply.)

- a. No specific provision
- b. Teacher
- c. Counselor
- d. Parent
- e. Other students
- f. General announcement/assembly
- g. Other (Specify): \_\_\_\_\_

B13. Are there special efforts to make *African American and Hispanic students* aware of the AP course offerings and requirements? (Circle one.)

a. No

b. Yes (Briefly describe): \_\_\_\_\_

Use space at the end of the questionnaire for additional comments.

B14. Parents primarily are made aware of AP course offerings and requirements by which of the following? (Circle all that apply.)

a. No specific provision

b. Teacher

c. Counselor

d. Student

e. Other parents

f. Mailing/newsletter

g. Parents nights/back-to-school nights

h. Other (Specify): \_\_\_\_\_

B15. Are there special efforts to make parents of *African American and Hispanic students* aware of AP course offerings and requirements? (Circle one.)

a. No

b. Yes (Briefly describe): \_\_\_\_\_

Use space at the end of the questionnaire for additional comments.

B16. Are special efforts made to attract or recruit *African American and Hispanic students* to AP courses? (Circle one.)

a. No

b. Yes (Briefly describe): \_\_\_\_\_

Use space at the end of the questionnaire for additional comments.

B17. In your school, which of the following are the major factors that consistently help to identify students who will succeed in AP? (Circle all that apply.)

- a. Grades
- b. Teacher recommendations
- c. PSAT scores
- d. Other standardized test scores
- e. Student interest
- f. Parent interest
- g. Previous courses taken
- h. Special honors courses taken
- i. Writing sample
- j. Interview
- k. Other (Specify): \_\_\_\_\_

B18. Specify two of the factors listed above that you consider most important. (Circle two of the letters below.)

a      b      c      d      e      f      g      h      i      j      k

B19. In your school, which of the following are the major factors that consistently help to identify *African American and Hispanic students* who will succeed in AP? (Circle all that apply.)

- a. Grades
- b. Teacher recommendations
- c. PSAT scores
- d. Other standardized test scores
- e. Student interest
- f. Parent interest
- g. Previous courses taken
- h. Special honors courses taken
- i. Writing sample
- j. Interview
- k. Other (Specify): \_\_\_\_\_

B20. Specify two of the factors listed above that you consider most important. (Circle two of the letters below.)

a      b      c      d      e      f      g      h      i      j      k



B21. Who or what is involved in establishing policy (or practice) for selecting students for AP courses? (Circle all that apply.)

- a. No specific policy
- b. AP teacher
- c. Principal
- d. Other school administrator
- e. Guidance counselor
- f. District policy
- g. School policy
- h. School practice
- i. Other (Specify): \_\_\_\_\_

B22. Who or what is involved in establishing policy (or practice) for selecting *African American and Hispanic students* for AP courses? (Circle all that apply.)

- a. No special policy
- b. AP teacher
- c. Principal
- d. Other school administrator
- e. Guidance counselor
- f. District policy
- g. School policy
- h. School practice
- i. Other (Specify): \_\_\_\_\_

B23. Who is routinely involved in selecting students for AP courses? (Circle all that apply.)

- a. AP teacher
- b. Other teacher
- c. Principal
- d. Other school administrator
- e. Guidance counselor
- f. Other (Specify): \_\_\_\_\_

B24. Which of the following best describes your school's practice regarding students taking the AP examination? (Circle one.)

- a. The teacher/school encourages students likely to get a 3 or higher to take the exam.
- b. The student decides whether to take the exam.
- c. All students taking AP courses take the exam.
- d. Other (Specify): \_\_\_\_\_

B25. What have been the trends in your school over the last three years with regard to *students in general* in AP courses? (Check one box for each letter below.)

**Decreased    Not Changed    Increased**

- |    |   |                          |                          |                          |
|----|---|--------------------------|--------------------------|--------------------------|
| a. | Number of student inquiries about AP courses  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Number of students enrolling in AP            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Number of students dropping out of AP courses | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

B26. What have been the trends in your school over the last three years with regard to *African American and Hispanic students* in AP courses? (Check one box for each letter below.)

**Decreased    Not Changed    Increased**

- |    |   |                          |                          |                          |
|----|---|--------------------------|--------------------------|--------------------------|
| a. | Number of student inquiries about AP courses  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Number of students enrolling in AP            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Number of students dropping out of AP courses | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

B27. How important is each of the following student outcomes in terms of your school's goals for students taking AP courses? (Check one box for each letter below.)

**Very Low    Low    Moderate    High    Very High**

- |    |   |                          |                          |                          |                          |                          |
|----|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| a. | Student earns score of 3 or better on the AP Examination  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Student experiences college-level work                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Student builds confidence in subject area                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | Student becomes more interested in subject area           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Student's chances of college admission are improved       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Student gains confidence that they can succeed in college | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. | Other (Specify): _____                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

B28. Does the school/district/state pay exam fees to support students taking the AP exam? (Circle one.)

- a. No
- b. Yes, school/district/state pays for all students taking the exam
- c. Yes, school/district/state pays for low-income students taking the exam
- d. Other (Specify): \_\_\_\_\_

B29. How many AP students taking the AP exams last school year received reduced test fees from the AP program?

\_\_\_\_\_ Number of students

B30. In what ways, if any, do outside organizations or businesses help support your AP program? (Circle all that apply.)

- a. None
- b. Donations/financial contributions
- c. Lecture/guest speaker
- d. Tutoring
- e. Other (Specify): \_\_\_\_\_

Additional Comments:

**PLEASE RETURN THE QUESTIONNAIRE IN THE ENVELOPE PROVIDED TO YOUR PRINCIPAL FOR RETURN TO ETS. THANK YOU AGAIN FOR YOUR HELP.**