SCHOOL QUESTIONNAIRE
Advanced Placement Program® Study

The College Board Advanced Placement Program is conducting an important study to identify factors that enhance the success of under-represented minority (African American and Hispanic) students in AP® courses. The study is being conducted by Educational Testing Service® (ETS®).

Your school has been identified as serving a significant number of African American and Hispanic students in AP Calculus AB and/or AP English Literature and Composition. In this questionnaire, you will be asked to provide demographic information and information about your school’s policies and practices regarding AP courses. This questionnaire should be completed by the principal or other head administrator.

Only you can provide information about your school’s policies and practices and your answers are very important. The information you provide is being collected for research purposes only and will be kept strictly confidential. Although you are very busy, we urge you to complete this questionnaire as accurately as possible. Your responses to these questions are needed to help us identify and communicate ways to improve the preparation, recruitment, and instruction of under-represented minority students in AP.

Instructions

Please complete all parts of the questionnaire and record your answers directly on the questionnaire by providing the information requested as it applies to your school. Please call Barbara Bruschi at (609) 734-5943 (bbruschi@ets.org) or Mario Yepes-Baraya at (609) 734-5357 (myepes@ets.org) with any questions.

The completed School Questionnaire should be included in the packet of surveys being collected by the principal for return to ETS by April 23.

THANK YOU VERY MUCH.
Name of Person Completing School Questionnaire: ____________________________
Title: __________________________________________________________________
Telephone Number: ________________________________________________________
Fax Number: __________________________________________________________________
E-Mail address: __________________________________________________________________

A. Background Information

A1. How would you describe your school? (Circle one.)

   a. Public
   b. Independent, not religious
   c. Independent, Catholic
   d. Independent, other religious
   e. Home School Association
   f. Charter
   g. Correspondence
   h. Other (Specify): ________________________________________________________

A2. Where is your high school located? (Circle one.)

   a. Large city
   b. Medium city
   c. Small city or town
   d. Rural area

A3. What is your total enrollment for this school year?

   a. _____ Number of Ninth Graders
   b. _____ Number of Tenth Graders
   c. _____ Number of Eleventh Graders
   d. _____ Number of Twelfth Graders

A4. What percent of students last school year received free or reduced lunch? _____ %

A5. What percent of seniors from fall 1997 graduated in spring 1998? _____ %

A6. What percent of last year’s graduates entered two-year and four-year colleges?

   _____ Percent of graduates entering two-year colleges
   _____ Percent of graduates entering four-year colleges
A7. What is the racial/ethnic composition of this year’s senior class?
- Number of Native American/American Indian students
- Number of Asian/Asian American students
- Number of Black/African American students
- Number of Hispanic students
- Number of White students
- Number of Other students

A8. What are the special academic entrance requirements for your school, if any? (Circle all that apply).
- No special entrance requirements
- Test results
- Grades
- Letters of recommendation
- Other (Specify): ______________________________

A9. What is the racial/ethnic composition of this year’s teaching staff?
- Number of Native American/American Indian teachers
- Number of Asian/Asian American teachers
- Number of Black/African American teachers
- Number of Hispanic teachers
- Number of White teachers
- Number of Other teachers

A10. Please specify the number of teachers who have taught in your school for the number of years indicated.

<table>
<thead>
<tr>
<th>Number of Years</th>
<th>Number of Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. 2 years or less</td>
<td></td>
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<tr>
<td>b. 3 to 5 years</td>
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<tr>
<td>c. 6 to 10 years</td>
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<tr>
<td>d. 11 to 24 years</td>
<td></td>
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<tr>
<td>e. 25 years or more</td>
<td></td>
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</tbody>
</table>

A11. Please indicate how many teachers have Master’s or Doctoral degrees in your school.
- Number of teachers with Master’s Degrees
- Number of teachers with Doctoral Degrees
A12. *For the student body as a whole*, how would you characterize each of the following within your school? (Indicate the percent in each category for each letter below.)

<table>
<thead>
<tr>
<th></th>
<th>Poor</th>
<th>Average</th>
<th>Good</th>
<th>Excellent</th>
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<tbody>
<tr>
<td>a. Students’ academic background upon arrival in high school</td>
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<tr>
<td>b. Students’ attitude toward academic achievement in general</td>
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<tr>
<td>c. Students’ regard for school property</td>
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<tr>
<td>d. Students’ aspirations to attend college</td>
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<tr>
<td>e. Academic preparation of students who take AP classes</td>
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<tr>
<td>f. Parents’ level of education</td>
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<td>g. Parents’ support for student achievement</td>
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<tr>
<td>h. Parents’ understanding/support of AP</td>
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<tr>
<td>i. Preliminary courses provided by school to prepare students for AP</td>
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A13. *For African American and Hispanic students*, how would you characterize each of the following within your school? (Indicate the percent in each category for each letter below.)

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**B. Advanced Placement Program**

B1. In what year was the AP Program initiated at your school? _________

B2. What is the total enrollment this school year in your AP Program? _______ (Number)

B3. What percent of students in the AP Program receive free or reduced lunch? _______ %
B4. What are the characteristics of the AP teaching staff in your school this year?

a. Total # _________ of faculty teaching AP English Literature.
b. Total # _________ of faculty teaching AP Calculus AB.
c. Total # _________ faculty teaching in all AP courses.
d. Race/ethnicity:
   ______ Number of Native American/American Indian AP teachers
   ______ Number of Asian/Asian American AP teachers
   ______ Number of Black/African American AP teachers
   ______ Number of Hispanic AP teachers
   ______ Number of White AP teachers
   ______ Number of Other AP teachers

e. Gender:
   ______ Number of male AP teachers
   ______ Number of female AP teachers

B5. Please specify the number of AP teachers who have taught in your school for the number of years indicated.

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B6. Please indicate how many AP teachers have Master’s or Doctoral degrees in your school.

   ______ Number of AP teachers with Master’s Degrees
   ______ Number of AP teachers with Doctoral Degrees

B7. Which of the following are considered when recruiting new AP teachers? (Circle all that apply.)

a. Teacher interest
b. Teacher’s schedule availability
c. Degree in the subject area
d. Experience in the subject area
e. Other (Specify): ____________________________
B8. What are the requirements at your school for teachers who teach AP courses? (Circle all that apply.)
   a. No special requirements
   b. Attendance at AP training workshop/institute
   c. Bachelor’s degree in the subject area
   d. Master’s degree in the subject area
   e. Recent post degree courses in the subject area
   f. Master’s degree in another area
   g. Experience teaching the subject area
   h. Teaching ability
   i. Other (Specify): ____________________________

B9. If you were to expand your AP Program, do you currently have a pool of qualified prospective AP teachers from which you could recruit new AP teachers? (Circle one.)
   a. No
   b. Yes

B10. What type of support is provided for AP teachers to participate in AP workshops and institutes? (Circle all that apply.)

   **AP workshop**
   a. None
   b. Released time
   c. Fee for workshop
   d. Expenses for workshop
   e. Other (Specify): ____________________________

   **AP summer institute**
   f. None
   g. Released time
   h. Fee for institute
   i. Expenses for institute
   j. Other (Specify): ____________________________

B11. Indicate which, if any, of the following policies, practices or strategies are used at your school to prepare prospective students to succeed in AP? (Circle all that apply.)
   a. No specific preparation
   b. Students complete a specified course sequence in a given subject matter
   c. Students complete an honors course(s)
   d. Students attend preparatory summer workshop or course
   e. Other (Specify): ____________________________

B12. Students primarily are made aware of AP course offerings and requirements by which of the following? (Circle all that apply.)
   a. No specific provision
   b. Teacher
   c. Counselor
   d. Parent
   e. Other students
   f. General announcement/assembly
   g. Other (Specify): ____________________________
B13. Are there special efforts to make *African American and Hispanic students* aware of the AP course offerings and requirements? (Circle one.)

   a. No
   b. Yes (Briefly describe): ____________________________________________

   Use space at the end of the questionnaire for additional comments.

B14. Parents primarily are made aware of AP course offerings and requirements by which of the following? (Circle all that apply.)

   a. No specific provision
   b. Teacher
   c. Counselor
   d. Student
   e. Other parents
   f. Mailing/newsletter
   g. Parents nights/back-to-school nights
   h. Other (Specify): ____________________________________________

B15. Are there special efforts to make parents of *African American and Hispanic students* aware of AP course offerings and requirements? (Circle one.)

   a. No
   b. Yes (Briefly describe): ____________________________________________

   Use space at the end of the questionnaire for additional comments.

B16. Are special efforts made to attract or recruit *African American and Hispanic students* to AP courses? (Circle one.)

   a. No
   b. Yes (Briefly describe): ____________________________________________

   Use space at the end of the questionnaire for additional comments.
B17. In your school, which of the following are the major factors that consistently help to identify students who will succeed in AP? (Circle all that apply.)

a. Grades  
b. Teacher recommendations  
c. PSAT scores  
d. Other standardized test scores  
e. Student interest  
f. Parent interest  
g. Previous courses taken  
h. Special honors courses taken  
i. Writing sample  
j. Interview  
k. Other (Specify): ____________________________

B18. Specify two of the factors listed above that you consider most important. (Circle two of the letters below.)

a b c d e f g h i j k

B19. In your school, which of the following are the major factors that consistently help to identify African American and Hispanic students who will succeed in AP? (Circle all that apply.)

a. Grades  
b. Teacher recommendations  
c. PSAT scores  
d. Other standardized test scores  
e. Student interest  
f. Parent interest  
g. Previous courses taken  
h. Special honors courses taken  
i. Writing sample  
j. Interview  
k. Other (Specify): ____________________________

B20. Specify two of the factors listed above that you consider most important. (Circle two of the letters below.)

a b c d e f g h i j k
B21. Who or what is involved in establishing policy (or practice) for selecting students for AP courses? (Circle all that apply.)

   a. No specific policy
   b. AP teacher
   c. Principal
   d. Other school administrator
   e. Guidance counselor
   f. District policy
   g. School policy
   h. School practice
   i. Other (Specify): ________________________________

B22. Who or what is involved in establishing policy (or practice) for selecting *African American and Hispanic students* for AP courses? (Circle all that apply.)

   a. No special policy
   b. AP teacher
   c. Principal
   d. Other school administrator
   e. Guidance counselor
   f. District policy
   g. School policy
   h. School practice
   i. Other (Specify): ________________________________

B23. Who is routinely involved in selecting students for AP courses? (Circle all that apply.)

   a. AP teacher
   b. Other teacher
   c. Principal
   d. Other school administrator
   e. Guidance counselor
   f. Other (Specify): ________________________________

B24. Which of the following best describes your school’s practice regarding students taking the AP examination? (Circle one.)

   a. The teacher/school encourages students likely to get a 3 or higher to take the exam.
   b. The student decides whether to take the exam.
   c. All students taking AP courses take the exam.
   d. Other (Specify): ________________________________
B25. What have been the trends in your school over the last three years with regard to students in general in AP courses? (Check one box for each letter below.)

<table>
<thead>
<tr>
<th></th>
<th>Decreased</th>
<th>Not Changed</th>
<th>Increased</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Number of student inquiries about AP courses</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>b. Number of students enrolling in AP</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>c. Number of students dropping out of AP courses</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

B26. What have been the trends in your school over the last three years with regard to African American and Hispanic students in AP courses? (Check one box for each letter below.)

<table>
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<tbody>
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<td>a. Number of student inquiries about AP courses</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>b. Number of students enrolling in AP</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>c. Number of students dropping out of AP courses</td>
<td>□</td>
<td>□</td>
<td>□</td>
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</table>

B27. How important is each of the following student outcomes in terms of your school’s goals for students taking AP courses? (Check one box for each letter below.)

<table>
<thead>
<tr>
<th></th>
<th>Very Low</th>
<th>Low</th>
<th>Moderate</th>
<th>High</th>
<th>Very High</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Student earns score of 3 or better on the AP Examination</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>b. Student experiences college-level work</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>c. Student builds confidence in subject area</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>d. Student becomes more interested in subject area</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>e. Student’s chances of college admission are improved</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>f. Student gains confidence that they can succeed in college</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>g. Other (Specify):</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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</tbody>
</table>

B28. Does the school/district/state pay exam fees to support students taking the AP exam? (Circle one.)

a. No
b. Yes, school/district/state pays for all students taking the exam
c. Yes, school/district/state pays for low-income students taking the exam
d. Other (Specify):

B29. How many AP students taking the AP exams last school year received reduced test fees from the AP program?

_____ Number of students
B30. In what ways, if any, do outside organizations or businesses help support your AP program? (Circle all that apply.)

a. None  
b. Donations/financial contributions  
c. Lecture/guest speaker  
d. Tutoring  
e. Other (Specify): ________________________________

Additional Comments: